

## Special Educational Needs and Disability (SEND) Contacts and Responsibilities

This document should be viewed in conjunction with the [SEND Information Report](#).

Last updated: July 2026

| Academy roles                                    |                                                                         |                                                                                                                     |
|--------------------------------------------------|-------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| Role                                             | Designated person                                                       | Contact Details                                                                                                     |
| SENCO                                            | Ms Emma Barber                                                          | <a href="mailto:ebr@ormistonsixvillages.org.uk">ebr@ormistonsixvillages.org.uk</a><br>01243 546814                  |
| Executive Principal                              | Mr Paul Slaughter                                                       | <a href="mailto:psr@ormistonsixvillages.org.uk">psr@ormistonsixvillages.org.uk</a><br>01243 546802                  |
| SEND Governor                                    | Mrs Jess Booker                                                         | <a href="mailto:jbr@ormistonsixvillages.org.uk">jbr@ormistonsixvillages.org.uk</a><br>01243 546802                  |
| Other senior leader with responsibility for SEND | Ms Emma Barber<br>(Assistant Principal:<br>SENCO)                       | <a href="mailto:ebr@ormistonsixvillages.org.uk">ebr@ormistonsixvillages.org.uk</a><br>01243 546814                  |
|                                                  | Mr Paul Slaughter<br>(Executive Principal)                              | <a href="mailto:psr@ormistonsixvillages.org.uk">psr@ormistonsixvillages.org.uk</a><br>01243 54680                   |
|                                                  | Mr Josh Case<br>(Head of School)                                        | <a href="mailto:jce@ormistonsixvillages.org.uk">jce@ormistonsixvillages.org.uk</a><br>01243 546809                  |
| Pastoral support lead                            | Miss Corinne Jones                                                      | <a href="mailto:cjs@ormistonsixvillages.org.uk">cjs@ormistonsixvillages.org.uk</a><br>01243 546820                  |
| Designated safeguarding lead                     | Mr Tim Kidd                                                             | <a href="mailto:tkd@ormistonsixvillages.org.uk">tkd@ormistonsixvillages.org.uk</a><br>01243 546821                  |
| Designated teacher for looked after children     | Ms Emma Barber                                                          | <a href="mailto:ebr@ormistonsixvillages.org.uk">ebr@ormistonsixvillages.org.uk</a><br>01243 546814                  |
| Mental Health Lead                               | Ms Emma Barber                                                          | <a href="mailto:ebr@ormistonsixvillages.org.uk">ebr@ormistonsixvillages.org.uk</a><br>01243 546837                  |
| SEND Administrator                               | Miss Rhea Ryder                                                         | <a href="mailto:rrr@ormistonsixvillages.org.uk">rrr@ormistonsixvillages.org.uk</a><br>01243 546845                  |
| External agencies                                |                                                                         |                                                                                                                     |
| Role                                             | Information                                                             | Contact Details                                                                                                     |
| Educational Psychologist                         | West Sussex Educational Psychology                                      | <a href="mailto:EPS@westsussex.gov.uk">EPS@westsussex.gov.uk</a><br>01903 839308                                    |
| Local SEND Information & Support Services        | West Sussex and Special Educational Needs                               | (parents/carers)<br><a href="mailto:send.ias@westsussex.gov.uk">send.ias@westsussex.gov.uk</a>                      |
|                                                  | West Sussex and Special Educational Needs Independent Advisory Service. | (young people)<br><a href="mailto:cyp.sendias@westsussex.gov.uk">cyp.sendias@westsussex.gov.uk</a><br>0330 222 8555 |

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|-------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Local Authority SEND Team     | West Sussex Special Educational Needs and Assessment Team<br><br>Vicki Fackler (Special Needs Officer West Sussex Special Educational Needs and Disabilities) | <a href="mailto:SENAT.South@westsussex.gov.uk">SENAT.South@westsussex.gov.uk</a><br>0330 222 3120<br><br><a href="mailto:Vicki.fackler@westsussex.gov.uk">Vicki.fackler@westsussex.gov.uk</a> |
| Behaviour Support Team        | West Sussex Learning and Behaviour Team                                                                                                                       | <a href="mailto:SchoolsABC@westsussex.gov.uk">SchoolsABC@westsussex.gov.uk</a>                                                                                                                |
| Sensory Impairment Service    | West Sussex Sensory Support                                                                                                                                   | <a href="mailto:Sensory.support@westsussex.gov.uk">Sensory.support@westsussex.gov.uk</a><br>01309 270430                                                                                      |
| IPSEA                         | Independent Provider of Special education Advice                                                                                                              | <a href="https://www.ipsea.org.uk/">https://www.ipsea.org.uk/</a>                                                                                                                             |
| Council for Disabled Children | Advice & resources for professionals and parents                                                                                                              | <a href="https://councilfordisabledchildren.org.uk/">https://councilfordisabledchildren.org.uk/</a>                                                                                           |