



ORMISTON SIX VILLAGES ACADEMY



5th September 2025

Dear Parents and Carers

It is a pleasure to write to you at the start of a new academic year. I hope you had a good summer break and have created some everlasting memories of adventures and experiences, alongside an opportunity for students to recharge ready to engage in their learning.

There was a fantastic buzz of excitement around the academy this morning as students arrived, no doubt with a tinge of nerves for our new starters. Walking around lessons today, I have been impressed with the enthusiastic and purposeful way students have started their learning and look forward to the term ahead. I would like to welcome Year 7 students and families who have joined the Six Villages community today; we look forward to getting to know you and to working in partnership with you. Please look out for my weekly Friday letter.

Achievement this summer

Results day on 21st August was a fantastic day of celebration, seeing another year of strong achievement in GCSEs and vocational qualifications. If you haven't already seen the press release, do take a moment to read it [here](#). I would like to reiterate my congratulations to every student, as well as my thanks to teachers and families for their tremendous support. We wish them every success in the next phase of their educational journeys and would like to keep in touch with our alumni, as will be explained further down this letter.

Onto this year

My first letter of the academic year is always a bumper one but please do take the time to read the content and save the dates relevant to your child in your diaries.

Parents' Consultations

A parents' consultation is a key moment in the academic year when you have an opportunity to speak to subject teachers about the progress and attainment of your child. I can't emphasise enough how important those meetings are.

Last year we trialled a blended event, with online meetings and face to face meetings. This was found to be very successful. With students finishing school at 1.10pm on those days, we were able to run online appointments during the afternoon as well as face to face appointments from late afternoon. We were able to offer more appointments overall and either reduce or remove altogether waiting lists to see teachers that we had seen in previous years and were able to accommodate parents who struggle to get to the academy but can join online.

Therefore, we will continue with this format this academic year. The dates of parents' consultations for this academic year are as follows, and buses have already been arranged for the early finishes at 1.10pm on these days:

Year 7 Parents' Consultation	-	22 nd April
Year 8 Parents' Consultation	-	28 th January
Year 9 Parents' Consultation	-	25 th March
Year 10 Parents' Consultation	-	21 st May
Year 11 Parents' Consultation	-	15 th January

Please save the date relevant to your child in your diaries now to ensure you are available to attend, either in person or online. Timings will be issued with details of how to book appointments, through the course of the year.

Open Evening – Thursday 18th September – early finish

As usual, students will finish school at the end of period 4 on this day. This means that they finish at 1.10pm. The bus companies have confirmed that they will come to school to collect students at 1.10pm. This does not apply to the public bus, only our school buses. The usual 2.50pm buses will not run on this day.

If your child usually gets the public bus, please make arrangements for your child to get home or check the bus timetable for alternative times the bus passes through Westergate. The 500 bus continues to run every 30 minutes between Chichester and Littlehampton.

As with last year, the early finish allows staff time to set up classrooms ready for the start of open evening at 5pm and will give students a break and time to eat prior to returning to school to help at 4.30pm. Our students play an important part at open evening, taking on the role of tour guides taking families around the academy or helping in departments. We are always delighted to have so many of our students helping and would like to thank you for supporting this annual event. If your child would like to attend, please confirm your consent to this on Parent Pay. A letter will be issued to students in assemblies next week.

Please promote our Open Evening to your family, friends and acquaintances in the local community.

Key dates for 2025-26

Year 7

I hope your children have enjoyed their first day of secondary school. Rest assured they will very quickly get to know the layout of the academy, school routines, their teachers and peers. Next week, your child will bring home a Parent Pay letter and a Satchel One login. Please ask them for it or check their school bag!

Once you have registered on Parent Pay, you will be able to pay for your child to have a locker, if you wish, and then a locker will be allocated to them. Please allow time for the administration of this once you have paid.

Satchel One is highly important as our home/school communication system relating to homework, rewards, behaviour and notices. Please register and enable notifications to ensure you are in the loop regarding your child's education.

We look forward to welcoming you to the Year 7 family project and afternoon tea event at 4pm on Thursday 11th September.

Year 7 events are listed below and the events parents need to attend are in *italics*:

<i>Year 7 Project and Afternoon tea</i>	-	<i>11th September, 4pm</i>
Year 7 Flu vaccine	-	10 th October (subject to parental consent, details to follow)
Year 7 & 8 Halloween Disco	-	21 st October
<i>Year 7 Settling in tutor meetings</i>	-	<i>23rd October, 3pm-6pm</i> (appointment information to follow)
Year 7 & 8 Valentine's Disco	-	10 th February
<i>Year 7 Parents' Consultation</i>	-	<i>22nd April</i>

Year 8

Events are noted below and those parents need to attend are in *italics*:

Year 8 Flu vaccine	-	10 th October (subject to parental consent)
Year 7 & 8 Halloween Disco	-	21 st October
Year 7 & 8 Valentine's Disco	-	10 th February
<i>Year 8 Parents' Consultation</i>	-	<i>28th January</i>
Year 8 HPV Vaccine	-	5 th June (subject to consent)

Year 9

Students will have individual career interviews and in the spring term we will be launching the Options process in preparation for Key Stage 4 GCSE courses starting September 2025. Events are noted below and those parents need to attend are in *italics*:

Year 9 Flu vaccine	-	10 th October (subject to consent)
Year 9 Career Interviews	-	21 st January
<i>Year 9 Options Evening & Fair</i>	-	<i>5th March</i>
<i>Year 9 Parents' Consultation</i>	-	<i>25th March</i>
Year 9 DofE Practice Expedition	-	7 th & 8 th March
Year 9 teenage booster vaccination	-	16 th April
Year 9 DofE Expedition	-	13 th & 14 th June
Deadline for return of option forms	-	26 th March

Year 10

Students have started their GCSE courses today. Please save the date of 2nd October to ensure you can attend the information and careers evening. This is a very important event. Please also save the date for the work experience launch meeting on 8th January to ensure you have all the information you need to arrange your child's placement. The summary of dates is below, with events for parents in *italics*:

<i>Year 10 Information & Careers evening</i>	-	<i>2nd October, 6pm</i>
Year 10 Flu vaccine	-	10 th October (subject to consent)
<i>Year 10 Work Experience Launch</i>	-	<i>8th January, 6pm</i>
<i>Year 10 Exam Information Evening</i>	-	<i>26th February</i>
Year 10 Silver DofE Practice Expedition	-	13 th – 15 th May
Year 10 Silver Qualifier Expedition	-	date tbc
Year 10 Mock Exams	-	16 th -28 th April (AM only 22/04)
<i>Year 10 Parents' Consultation</i>	-	<i>21st May</i>
Year 10 Work Experience Week	-	29 th June - 3 rd July

Year 11

Today marked the start of your child's final year of secondary education. Please save the date of 2nd October for the information evening which relates to exams, revision and everything you need to know to support your child during their GCSE year. Dates for your diaries are below, with events requiring your attendance in *italics*:

<i>Year 11 Information & Careers evening</i>	-	<i>2nd October, 6pm</i>
Year 11 Flu vaccine	-	10 th October (subject to consent)
Year 11 November mock exams	-	10 th -21 st November
<i>Year 11 Parents' Consultation</i>	-	<i>15th January</i>
Year 11 February mock exams	-	24 th February – 2 nd March
Year 11 GCSE main season begins	-	7 th May
Year 11 Exam Contingency Day	-	24 th June
Year 11 Prom	-	26 th June
Year 11 GCSE Results Day	-	20 th August

Summary of Term Dates

Autumn term 2025	INSET day: 17 th October Half term: 27 th -31 st October INSET Day: 3 rd November INSET Day: 5 th December Last day of term: 19 th December
Winter break 2025-26	22 nd December - 2 nd January

Spring term 2026	INSET day: 5 th January 2026 First day of term for students: 6 th January Half term: 16 th - 20 th February INSET day: 23 rd February Last day of term: 26 th March INSET day: 27 th March
Easter break 2026	30 th March – 10 th April (Bank holidays 3 rd and 6 th April)
Summer term 2026	First day of term: 13 th April Bank Holiday: 4 th May Half term: 25 th – 29 th May (Bank holiday 25 th May) Last day of term: 22 nd July

School Photos – Years 7, 9 and 11

The school photographer 'Yellow' will be in school on 10th September to take individual photographs of Years 7, 9 and 11. Information on how to order copies of your child's photo, should you wish, will be issued in due course. Purchases are online.

Please note that if you have not completed the consent form, the photographer will not be able to photograph your child.

If you did not complete the photo video and consent form in the summer term, please follow the links below to do so.

Year 8: [Year 8 2025-26 photo and video consent form](#)
Year 9: [Year 9 2025-26 photo and video consent form](#)
Year 10: [Year 10 2025-26 photo and video consent form](#)
Year 11: [Year 11 2025-26 photo and video consent form](#)

Communication

If you need to contact the academy at any time this academic year, please follow the guidance below.

Pastoral matters: Contact your child's tutor in the first instance.
A full list of contacts is available on the website. Please bear in mind that teachers and directors of learning have busy teaching timetables and are unavailable to take phone calls during the school day or access their emails. We aim to reply within 48 hours. I have also asked staff not to email during the evening to protect their well-being.

If necessary after this, please contact your child's director of learning:

Year 7 - Miss Trembath (dth@ormistonsixvillages.org.uk)
Year 8 - Ms Molineaux-Inglis (emx@ormistonsixvillages.org.uk)
Year 9 - Mr McConville (mme@ormistonsixvillages.org.uk)
Year 10 - Mrs May (lmy@ormistonsixvillages.org.uk)
Year 11 - Mr Munt (dmt@ormistonsixvillages.org.uk)

Subject related queries: Contact your child's subject teacher in the first instance; if necessary after this, please contact the relevant Head of Department. A full list of contact details is available on the website <https://ormistonsixvillagesacademy.co.uk/our-academy/our-staff>

Safeguarding matters: Contact our safeguarding team: osva_safeguarding@ormistonsixvillages.org.uk.

Attendance: If your child is absent at any time, it is imperative that a reason for absence is provided before 8.20am on each day of absence. This can be done via 01243 546854, or by email

(osva_attendance@ormistonsixvillages.org.uk). Please also inform us of any planned absence as soon as possible.

Reception:

Reception is open from 8am to 4pm, Monday-Thursday, and 8am-3.30pm on Fridays.

The reception line can be very busy so if you call at peak times and go through to voicemail, please leave a message which will be passed on to the relevant member of staff. We encourage parents and carers to use direct dial numbers which not only connects you more swiftly to the member of staff you wish to speak to but also reduces the volume of calls to reception.

I would be very grateful if you would contact the relevant pastoral or subject member of staff in the first instance; regrettably it is not possible for all matters to escalate immediately to me as Principal. My teaching and pastoral teams are also the most informed about your children and their day-to-day activities and will be able to quickly resolve any query you may have.

Attendance

Attendance continues to be a national, trust and academy priority. May I remind you that holidays during term-time are unlawful and I am unable to authorise them. Unauthorised absences meeting the criteria (10 sessions/5 days in a 10 week period), will be referred for a fixed penalty notice. Referral of any parent who received a fixed penalty notice during 2024-25 will automatically escalate to an increased fine of £160 per parent, per child. Please note that this also applies to fixed penalty notices issued for persistent unauthorised lateness or other unauthorised absence.

Punctuality

I believe that being punctual and arriving on time is one of life's most important qualities, whether one is a child, adult, teacher or parent. It shows a person is dependable and demonstrates respect to other people.

I would like to emphasise that most students never fail to arrive on time and are a credit to both parents and the academy and I thank you for your support.

If you have a child who struggles in the morning, please support them by discussing routines and helping them to develop the habit of preparing their uniform and school bag the night before. Developing good punctuality and organisational skills will support them in the workplace later as well as giving them a good start to the day at school. Students who arrive late miss important learning and disrupt the learning of others. If you require help with your child's attendance or punctuality, please contact your child's tutor in the first instance.

Careers Events

If you are able to support any of the events listed opposite, please scan the QR code or contact Mr Marsh on cmh@ormistonsixvillages.org.uk.

Ormiston Six Villages Academy Alumni Project

Calling all former students!

We would love to find out what you are doing now and to see if you would be interested in finding out more about about us, and how you might be able to help our pupils make better choices in their lives and careers.

If you join our Alumni network, we will invite you to visit the school, keep you updated with our school newspaper, invite you to careers events, see if you would be able to mentor students or talk to them about your life since you have left us.

Please take 3 minutes to fill in this form and we'll be in touch in September to take our journey further: [Alumni form](#)



SIX VILLAGES CAREERS EVENTS

SAVE THE DATES

Our 2025/26 Careers and Post 16 events calendar offers pupils a range of engaging activities and opportunities to experience the worlds of work and further education.

- YEAR 9 MOCK CAREER INTERVIEWS**
Wednesday 21st January 2026
- FUTURES AND CAREERS FAIR**
Thursday 12th February 2026
- YEAR 10 WORK EXPERIENCE**
29th June - 3rd July 2026

To register your interest for these events please complete the short form linked via each QR code.

Please direct any further questions to Chris Marsh at the email address below.

Chris Marsh, Lead Teacher Careers and Post 16
cmh@ormistonsixvillages.org.uk
Direct Dial: 01343 548853

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If you know anyone who attended the academy would may be interested in joining our alumni network, please forward this to them. If you have any questions, please contact Mr Marsh on cmh@ormistonsixvillages.org.uk.

Mentorship Programme

Please scan the QR code opposite to find out more about the mentorship programme. If you are unable to attend, we would encourage you to register so that ASPENS have your contact details for future local programme.



The poster is titled "Mentorship Programme" in large, bold, dark blue letters, with the subtitle "Helping Young People Build Confidence & Connect" below it. The aspens logo is in the top right corner. The poster is divided into three main sections. The left section, titled "Is your child", lists five bullet points: "Between the ages of 11-18", "On the neurodevelopmental pathway", "Unable to attend school full time or join standard group activities", "Socially isolated and want things to change", and "Wanting to understand their neurodiversity". The middle section describes the program as "A young person-led, 1:1 mentoring journey that gradually builds toward joining a small, supportive group setting with mentors available every step of the way." and notes that "Parents will be able to access their own session which includes psychoeducation and parental support." The bottom right section says "Limited Spaces Available Register Now!" and features a QR code. At the bottom center, there are silhouettes of a group of young people jumping and celebrating.

aspens

Mentorship Programme

Helping Young People Build Confidence & Connect

Is your child

- Between the ages of 11-18
- On the neurodevelopmental pathway
- Unable to attend school full time or join standard group activities
- Socially isolated and want things to change
- Wanting to understand their neurodiversity

A young person-led, 1:1 mentoring journey that gradually builds toward joining a small, supportive group setting with mentors available every step of the way.

Parents will be able to access their own session which includes psychoeducation and parental support.

Limited Spaces Available
Register Now!



Thank you very much for taking the time to read this rather lengthy letter. We look forward to a fantastic term with lots of opportunities for your children. Thank you for your continued support to us.

Yours sincerely



Paul Slaughter
Principal