

## Special Educational Needs and Disability (SEND) Contacts and Responsibilities

This document should be viewed in conjunction with the [SEND-Policy-July-2024-2025.pdf](#) ([ormistonsixvillagesacademy.co.uk](http://ormistonsixvillagesacademy.co.uk)). Last updated: July 2024

| Academy roles                                    |  |  |
|--|--|--|
| Role   | Designated person  | Contact Details  |
| SENCO  | Ms Emma Barber   | <a href="mailto:ebr@ormistonsixvillages.org.uk">ebr@ormistonsixvillages.org.uk</a><br>01243 546814                                       |
| Principal  | Mr Paul Slaughter  | <a href="mailto:psr@ormistonsixvillages.org.uk">psr@ormistonsixvillages.org.uk</a><br>01243 546802                                       |
| SEND Governor                                    | Mrs Alex Holmes  | <a href="mailto:ahs@ormistonsixvillages.org.uk">ahs@ormistonsixvillages.org.uk</a><br>01243 546802                                       |
| Other senior leader with responsibility for SEND | Ms Emma Barber<br>(Assistant Principal)  | <a href="mailto:ebr@ormistonsixvillages.org.uk">ebr@ormistonsixvillages.org.uk</a><br>01243 546814                                       |
|  | Mr Paul Slaughter<br>(Principal)   | <a href="mailto:psr@ormistonsixvillages.org.uk">psr@ormistonsixvillages.org.uk</a><br>01243 546802                                       |
| Pastoral support lead                            | Mr Mark Palmer   | <a href="mailto:mpr@ormistonsixvillages.org.uk">mpr@ormistonsixvillages.org.uk</a><br>01243 546804                                       |
| Designated safeguarding lead                     | Mr Tim Kidd  | <a href="mailto:tkd@ormistonsixvillages.org.uk">tkd@ormistonsixvillages.org.uk</a><br>01243 546821                                       |
| Designated teacher for looked after children     | Ms Emma Barber   | <a href="mailto:ebr@ormistonsixvillages.org.uk">ebr@ormistonsixvillages.org.uk</a><br>01243 546814                                       |
| Administrator                                    | Mrs Emma Miles   | <a href="mailto:ems@ormistonsixvillages.org.uk">ems@ormistonsixvillages.org.uk</a><br>01243 546828                                       |
| External agencies                                |  |  |
| Role   | Information  | Contact Details  |
| Educational Psychologist                         | West Sussex Educational Psychology   | <a href="mailto:EPS@westsussex.gov.uk">EPS@westsussex.gov.uk</a><br>01903 839308   |
| Local SEND Information & Support Services        | West Sussex and Special Educational Needs  | (parents/ carers)<br><a href="mailto:send.ias@westsussex.gov.uk">send.ias@westsussex.gov.uk</a>  |
|  | West Sussex and Special Educational Needs Independent Advisory Service.                      | (young people)<br><a href="mailto:cyp.sendias@westsussex.gov.uk">cyp.sendias@westsussex.gov.uk</a><br>0330 222 8555                      |
| Local Authority SEN Team                         | West Sussex Special Educational Needs and Assessment Team                                    | <a href="mailto:SENAT.South@westsussex.gov.uk">SENAT.South@westsussex.gov.uk</a><br>03302223120  |
|  | Vicki Fackler (Special Needs Officer West Sussex Special Educational Needs and Disabilities) | <a href="mailto:Vicki.fackler@westsussex.gov.uk">Vicki.fackler@westsussex.gov.uk</a>   |
| Behaviour Support Team                           | West Sussex Learning and Behaviour Team  | <a href="mailto:SchoolsABC@westsussex.gov.uk">SchoolsABC@westsussex.gov.uk</a>   |
| Speech and Language Therapists                   | West Sussex Speech and Language Therapy Service  | 01273 696011   |
| Social Communication Team                        | West Sussex Social Communication Advisory  | Katherine Miles<br><a href="mailto:katherine.miles@westsussex.gov.uk">katherine.miles@westsussex.gov.uk</a><br>03302-228531 07545-200684 |
| Sensory Impairment Service                       | West Sussex Sensory Support  | <a href="mailto:Sensory.support@westsussex.gov.uk">Sensory.support@westsussex.gov.uk</a><br>01309 270430                                 |
| IPSEA  | Independent Provider of Special education Advice   | <a href="https://www.ipsea.org.uk/">https://www.ipsea.org.uk/</a>  |
| Council for Disabled Children                    | Advice & resources for professionals and parents   | <a href="https://councilfordisabledchildren.org.uk/">https://councilfordisabledchildren.org.uk/</a>                                      |