



Work Experience 2023



@ ORMISTON SIX VILLAGES ACADEMY

Monday 3rd to Friday 7th July 2022

- Why do we do Work Experience?
- Reflection on last year
- What do you need to do?
- How should you make your decision?
- How will we help you?
- The role of EBP South

I know what I want to do but not who I want to

work with

I know what I want to do and who I want to work with

I have an idea of what I want to do

Right now, I have no idea what I want to do

Kindness



Why do we do Work Experience?



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- To help students discover a sense of their own skills, talents, interests and aspirations within the context of work.
- To give students an opportunity to gain first-hand experience of typical working conditions, including health and safety, employer expectations and the rights and responsibilities of both employers and employees.
- To give students an understanding of why public and private organisations are important for the wealth and welfare of the country and to **discover how they are organised.**
- To give students an insight into the changing nature of work; and the current and prospective local labour market situation.
- For students to gain an understanding of adult working relationships and to develop a sense of responsibility.
- To help students explore the link between school and the key skills which are needed in working life.
- To give students a chance to find out first hand about jobs and careers.
- To give students a chance to **experience an interview situation** and to review their own personal presentation skills.









During the week from Monday 4th July until Friday 8th July 2022, we ran our first full year 10 work experience since 2009. Students and families worked hard to get placements with some students getting their dream placement and others trying something completely different. Mr Marsh contacted employers to get some feedback on how our students did. Here is a sample of the positive comments we got:





A student working on a farm was told she was 'nothing less than an absolute star and in a short period of time, became quite an asset to the team here (and) if she enters into this field of work in the future, can rest assured that if she still possesses the same positive, hard-working attitude, we would happily employ her in a heartbeat'





One of our students went to work with a designer in Surry. She was 'very punctual and attentive, she made hot drinks for me and the rest of the designers without being asked to, and also took notes throughout the day without any prompts. She also asked questions when curious and also answered questions asked by me and the other designers about her school and interests'.





Arundel festival office reported that both their students 'were outstanding and way beyond their years. They used their own initiative and engaged superbly with all residents, businesses, and visitors'.





A student who worked at a primary school in Arundel, was recognised as being the best work experience student they had ever had!





Another student working in a school was told that 'She had a great relationship with the children and supported them with their learning in a friendly and encouraging way'.





One student 'was very keen and willing to learn, she asked questions and used her initiative throughout the week. She also managed to learn all 20 names within the first few days'





One student worked in a hair salon in Chichester which reported that she 'was a pleasure to have in the salon she worked extremely hard and gave 100% to every task she showed commitment and enthusiasm every day and was wonderful around our clients in the salon. We thoroughly enjoyed having her work with us and would like to thank her for a great week'



Feedback from employers 2022



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One student worked in a local café who said he was an 'exceptional young man and his confidence grew hugely from Monday to Friday! He was always at least half an hour early every day! Nothing was too much trouble! Tyler showed so much willingness and really wanted to learn! I'm so impressed with him that I have offered him a summer job which he has accepted! Myself and my team can't wait to have him on board with us!'





How to find Work Experience?



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- What do you enjoy doing?
- What would you like to try out?
- Where could you do this for a week?
- How will you get there?
- Who can help you?

Friends and family

Friends of Friends

EBP database

Phone/Email people you'd like to work

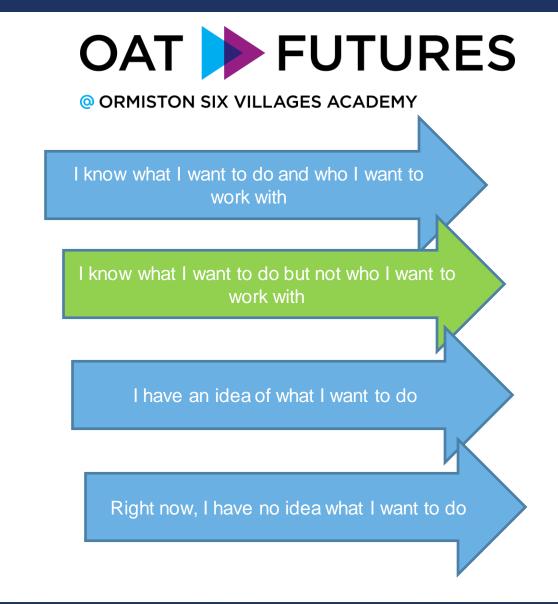
with

School



How will we help you?

- I will send out a survey this week asking what level of help you will require
- You will have small group careers interviews over the coming weeks to help you decide what you'd like to do when you leave education
- We worked with dozens of employers last year, most of whom said they'd be happy to have someone again this year
- We will check and scan your Placement form for you. If you are filling it in electronically, you will need to email to nbt@ormistonsixvillages.org.uk as well as workexperience@ebpsouth.co.uk





The role of EBP South

We work with a work experience broker called EBP South. Their job is to:

- contact the organisation to discuss the aims and objectives of work experience
- to check on the working environment ensuring that it was safe and suitable for young people undertaking work experience
- to check that the organisation had the relevant employer's liability insurance
- to check and verify any other legal documentation enabling students to attend their placement



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The Online Process

Approximate Service and Approximate Approximat

Please watch this video for details. Please note we only follow the Own Placement path. You may, however, look at the database to see what types of companies offer work experience to help you decided who you'd like to spend the week with



The role of EBP South



Please note:

- We need EBP South to perform these checks even if your chosen work experience placement is taking place with family or friends.
- For this partnership to work, we initially share basic data about students with EBP South including name, age and gender. This is held securely for the duration of the partnership.
- In order for this process to be successful, we ask for a voluntary contribution of £19 which pays for this service. This should be paid via ParentPay by 24th February.
- For those in receipt of free school meals, this cost can be covered by the academy.
- We will not be able to host Work Experience this year if all those who are able are not willing to contribute.



The official bit:



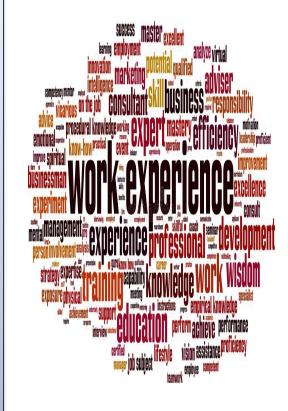
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Once you have found a placement, the 'Own Placement' form (attached with the letter) will need to be completed by the employer and yourselves. Please ensure that the first two pages remain with the employer and the final two pages are returned to school. You can fill this document in on paper or electronically. Once this is completed, EBP South will then carry out their checks.

Please note:

Students **MUST** be able to get to the placements they apply for. Please consider travel prior to submitting the application.

Your signature on the 'Own Placement' form is required and indicates that you have read the form and approve of your child's placement choices. All applications should be made no later than Monday 17th April





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Work Experience Timeline



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- **16th January:** Work Experience Information Evening
- 17th-20th January: Work Experience letter, Own Placement form, EBP South log-in shared with parents and students
- 23rd January: Student survey due via Satchel One
- February-April: Y10 group and individual Futures interviews
- 24th February: £19 EBP South contribution due on ParentPay
- 17th April: Own Placement forms submitted
- **27th April:** Futures Fair
- April/May/June: Continued communication with parents and students
- 3rd-7th July: Work Experience week





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Good luck with your job hunt – have fun!



